

PRIVACY POLICY

AJB Security Consulting (AJB) take your privacy very seriously. Please take the time to read our policy so that you can trust us to handle your personal data.

We are:

- AJB provide high level professional investigative services. Our registered office is Teddesley Home Farm, Teddesley Park, Penkridge ST19 5RJ.
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How do we obtain your data?

- We obtain personal data through operational requirements, legal obligations and in the performance of a contract or through your inclusion via our website at www.ajbsecurityconsulting.co.uk
 - We may also collect data through third parties who act on your behalf or on our behalf with whom all parties have a Data Processing Agreement in place.
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The Data we collect:

- We will collect data such as name, address, contact details ie landline, mobile, email, vehicle details and visual material.
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The Data we collect will be used:

- To carry out performance of a contract
 - Legal obligations
 - Professional Investigative enquiries
 - To provide you with relevant updates relating to services being delivered by us to you
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Marketing

- We may contact you, with your consent, to inform you of new services we offer or with regards to industry or specific case updates
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Third Party Access

- There may be circumstances when third party processors may need to access your personal data in fulfilment of our contract such as legal requirements or where our IT partners are performing routine maintenance.

We will not otherwise openly disclose your personal data to any other parties and where possible we will in any event anonymise your data. We can provide you with a list of third party providers upon written request to enquiries@ajbsecurityconsulting.co.uk

How we store and look after your personal data?

- We only keep your data for as long as is necessary however there may be statutory or regulatory reasons to hold this for longer periods.
 - Our hardware, software, documents and media platforms including external drives or portable memory devices are all password protected and encrypted. Our computers are protected by firewall and antivirus software and are regularly updated.
 - AJB Security Consulting have confidentiality agreements in place with associates and business partners.
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Access your data & Right to be forgotten

- It is your right to have a copy of the data we hold; please email enquiries@ajbsecurityconsulting.co.uk if you would like a copy of this data.
- You can make a request to the email address above to have your data removed from our systems; in certain circumstances, however, there may be legal reasons why we may still need to hold this data

Further information regarding the General Data Protection Regulations and your rights can be found at <https://ico.org.uk>

Our policy may be updated from time to time and the latest copy will be displayed on our website.